

Abby Kelley Foster Educational Foundation, Inc.

10 New Bond Street • Worcester, MA 01606 • Phone: (508) 854-8400 • Fax: (508) 854-8484

Email: edfoundation@akfcs.org Tax I.D. 13-4315948

Funding Guidelines

(Revised 12/13/17 and subject to change.)

The Mission fund will support the Abby Kelley Foster Charter Public School's mission by providing funds and assistance to teachers and students for International Baccalaureate Programme costs, technology needs, art, music, athletics, professional development, speakers and scholarships. The Mission Fund will reward innovation and spur excellence.

Funding Amounts

Major grants are over \$500, mini grants are \$500 or less.

The 30 grants awarded to date average \$1,591.00 and range from \$100.00 to \$6,900.00.

Instructions

Please complete a funding application to request funds from the AKF Educational Foundation. In completing your application please address the following:

- A detailed program funding request including budget details.
- A project explanation that clearly states the need to be addressed.
- Details as to how this proposal supports and advances the mission of the school.
- The number of students and grades that this project will benefit.
- Preference may be given to applications that support school-wide activities or program expansion.

Application Deadlines/Submission

Applications for financial support are accepted from all Abby Kelley Foster Charter Public School employees throughout the year with deadlines of **October 1st** and **February 1st** and will be considered at the next meeting of the AKF Foundation Board. The Foundation Board meets in October and February.

Submit your completed application to: AKF Educational Foundation, Inc.
Middle School Building
10 New Bond Street
Worcester, MA 01606
Email: edfoundation@akfcs.org

Funding Decisions

The Abby Kelley Foster Foundation Board oversees the funds provided by the Foundation's Mission Fund. You will be notified of funding decisions in writing within two weeks of a Foundation Board meeting. Specific reporting requirements and any additional responsibilities will be included in the letter that accompanies all grant awards. It should be noted, however, due to the Foundation's limited funding, it might regretfully decline support at times to worthwhile proposals. The Foundation Board reserves the right to waive or modify funding guidelines in certain limited circumstances.

The mission of the Abby Kelley Foster Educational Foundation, Inc. is to support the advancement of the Abby Kelley Foster Charter Public School. The Foundation executes its mission through fundraising, advocacy, relationship building, recruiting and referrals.