



Abby Kelley Foster Charter Public School

10 New Bond Street Worcester, MA 01606

Phone: (508) 854-8400 Fax: (508) 854-8484

www.akfcs.org

Facilities and Finance Committee Meeting Agenda

Friday, September 18, 2020 / 8:00 a.m.

<https://us02web.zoom.us/j/87557901839?pwd=aU0vcFpWa0lYcnhOVlhEWfVqamlmUT09>

Meeting ID: 875 5790 1839

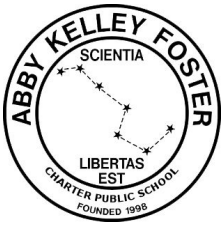
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By Phone:

1-929-205-6099

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- I. Call to Order- Patrick Royce, Treasurer
- II. Attendance Recorded
- III. Review of Meeting Minutes
 - a. Motion: To approve the minutes from the June 12, 2020 Facilities and Finance Meeting
- IV. Financial Overview - Dianne Firment
 - a. Update on FY'21 budget
 - b. Review of previous period's Disbursement Register
 - c. Director of Finance and Operations - Heidi Paluk
- V. Facilities Update - Mike Grennon
- VI. Transportation- Dianne Firment
- VII. Friday, October 23, 2020 (Audit Presentation)
- VII. Adjournment



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Facilities and Finance

9-18-2020

Electrical Project update

The electrical project is now complete and all the electrical panels at the MS have been changed. The final walk through happened this past Wednesday. There is only one item to be corrected in the ES. The vent system in the electrical room was installed in the wrong place. This was an error on ML Schmitts end so they will be assuming the extra cost.

Building Cleaning

The custodians have gone through some online and in person training. The custodians are cleaning Monday, Tuesday, Thursday, Friday at night and Wednesdays during the day.

On Wednesday days and Friday nights the classrooms and building will be sprayed with a heavy solution of disinfectant on top of the regular cleaning.

All touchable surfaces will also be cleaned throughout the day. (door knobs, railings bathrooms)

Ventilation

All air filters have been changed in the HS and MS. Duct work and air units in the ES have been cleaned and the filters are on schedule to be replaced with in the next two weeks. I am currently looking for and pulling old quotes on Building ventilation (AC) in the MS.