



# Abby Kelley Foster Charter Public School

10 New Bond Street Worcester, MA 01606

Phone: (508) 854-8400 Fax: (508) 854-8484

www.akfcs.org

## Board of Trustees Digital Meeting Agenda

Wednesday, July 29, 2020 / 6:30 p.m.

Meeting link:

<https://us02web.zoom.us/j/83568480173?pwd=aWEaHEwOVU3RGpreXlxYTVTOG9OQT09>

Meeting ID: 835 6848 0173

Password: 7atY2B

- I. Call to Order- Celia Blue, Board Chair
- II. Attendance Recorded
- III. Faithfulness to Charter
  - a. Reading of the AKF Mission; “The Mission of the Abby Kelley Foster Charter Public School is to assist parents in their role as primary educators of their children by providing a classical liberal arts education grounded in the great works of Western Civilization and aimed at academic excellence, musical competence and character formation.”
- IV. Review of the Meeting Minutes from June 18, 2020
  - a. **Motion:** To accept the meeting minutes from June 18, 2020.
- V. Executive Director’s Report- Ms. Paluk
- VI. Plans for the 2020/2021 school year - Ms. Paluk
- VII. Updating Policies and Schedules
  - a. **Motion:** To approve the revised 2020/2021 Academic Calendar.
  - b. **Motion:** To include the following statement within all AKF Student Handbooks regarding the wearing of masks as part of the AKF uniform:  
  
Masks are required of all Abby Kelley students. Masks must be a solid color (no writing, images, or graphics), masks with an official AKF logo are permitted. Face Shields alone [without a mask underneath] are not in compliance.
  - c. **Motion:** To revise the High School’s Uniform Shirts Boys- Gr. 8-12 requirement as follows:

*Abby Kelley Foster Charter Public School does not discriminate on the basis of race, color, sex, gender identity, religion, national origin, sexual orientation, disability, or homelessness and all students have equal access to the general education program and the full range of any occupational/vocational education programs offered by the district.*



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LIGHT BLUE ONLY in the following style: Oxford style button down with long or short sleeves.\*

\*The requirement of wearing a tie has been suspended for the 2020/2021 Academic Year.

- d. **Motion:** To revise the High School Uniform Requirement as follows:

Hats and bandanas are not allowed in the building and are not part of the uniform.

VII. Student Opportunities Act (SOA)- Ms. Paluk

- a. **Motion:** To approve the SOA plans as presented to submit to DESE.

IX. DEI update- Ms. Blue

- a. Minutes from June 18th meeting

X. Facilities & Finance

- a. Appointing Heidi Paluk, on behalf of Abby Kelley, as the Manager of the “Company” to serve as the Condominium Trustee
- i. **Motion:** To remove Brian Haas as Manager of the Company effective as of the date hereof.
  - ii. **Motion:** To appoint Heidi Paluk as Manager of the Company effective as of the date hereof.
  - iii. **Motion:** That the Company shall file a Certificate of Amendment with the Secretary of Commonwealth of Massachusetts to effectuate the amendments set forth in the preceding votes with respect to the Company.
  - iv. **Motion:** That Heidi Paluk, as Interim Executive Director of the School, be and she hereby is authorized and directed to execute and deliver a Consent of Sole Member with respect to the preceding votes with respect to the Company.



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- v. **Motion:** That Heidi Paluk, as Manager of the Company, be and she hereby is authorized and directed to file the Certificate of Amendment with the Secretary of the Commonwealth of Massachusetts to effect the amendment described in the preceding votes with respect to the Company.

### XI. Upcoming Board and Committee Meetings

Education Committee: Wednesday, August 5th 7:45 a.m.

Board of Trustees: Thursday, August 6th 7:00 p.m.

Board of Trustees: Wednesday, August 26th 6:30 p.m.

### XII. Adjournment

- a. **Motion:** To adjourn the Meeting.



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- I. The meeting was Called to Order by Ms. Blue, Board Chair at 6:49 p.m.
- II. Attendance Recorded was via Zoom. Participants beyond the Board are attached as a separate document.  
**Board:** Celia Blue, Shelly Yarnie, Patrick Royce, Bibiche Zagabe-Ndiku, Ryan Kittredge, Randy Schmid
- III. In Faithfulness to our Charter Ms. Blue read the Abby Kelley Foster Mission Statement.
- IV. Review of the Meeting Minutes from June 18, 2020 Ms. Blue asked for a Motion to accept the meeting minutes from June 18, 2020. Ms. Zagabe-Ndiku made that motion, Mr. Royce provided a second. The Board approved the minutes unanimously.
- V. The Executive Director's Report was presented by Ms. Paluk. Ms. Paluk discussed the work she has done since her start, surveys that were sent to families, faculty and high school students regarding the reopening of school.
- VI. Plans for the 2020/2021 school year were present by Ms. Paluk. Her full presentation is attached.
- VII. To support the students, faculty and staff Ms. Paluk brought to the board the need to update policies and schedules. She shared with the Board a revised schedule to reflect recent changes from the State on requirements for students. Ms. Blue asked for a Motion to approve the revised 2020/2021 Academic Calendar. Ms. Zagabe-Ndiku made the motion, Mr. Royces seconded the motion. The Board unanimously approved the motion.

Ms. Paluk asked the Board to add masks as part of the required school uniform for the 2020/2021 school year. Ms. Blue asked for a **Motion** to include the following statement within all AKF Student Handbooks regarding the wearing of masks as part of the AKF uniform; Masks are required of all Abby Kelley students. Masks must be a solid color (no writing, images, or graphics), masks with an official AKF logo are permitted. Face Shields alone [without a mask underneath] are not in compliance. Ms.



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Zagabe-Ndiku made the motion, Ms. Yarnie provided a second on the motion. The Board unanimously approved the Motion.

Ms. Paluk asked the Board to consider a Motion to revise the High School's Uniform Shirts Boys- Gr. 8-12 requirement as follows; LIGHT BLUE ONLY in the following style: Oxford style button down with long or short sleeves. (The requirement of wearing a tie has been suspended for the 2020/2021 Academic Year.) Ms. Blue asked for the Motion. Mr. Royce made the Motion, Mr. Kittredge provided a second of the motion. The Board unanimously approved the Motion.

Ms. Paluk asked the Board for an update to the High School Uniform requirements. Ms. Blue asked for a Motion to revise the High School Uniform Requirement as follows; Hats and bandanas are not allowed in the building and are not part of the uniform. Mr. Royce made the Motion, Ms. Yarnie seconded the motion. The Board unanimously approved the motion.

- VII. Ms. Paluk presented to the Board the Abby Kelley plans for the Student Opportunities Act (SOA)- Ms. Paluk. The SOA asks Charter Schools to make four Student Opportunity Commitments to support the closure of achievement and opportunity gaps among student groups. The AKF plans include a focus on Student Subgroups, using evidence-based programs to close gaps, monitoring success with metrics and outcomes and to engage all families. Ms. Blue asked for a Motion to approve the SOA plans as presented to submit to DESE. Mr Royce made the motion, Mr. Kittredge seconded the Motion. The Board approved the Motion unanimously.
- IX. Ms. Blue presented the Board DEI update. Minutes from June 11th meeting were shared as well as the DEI Newsletter that was sent to families. The Committee plans to reconvene in the Fall, with a focus on a Climate Survey, when appropriate given the uncertainty of the school year.
- X. The Board need to appoint Ms. Paluk Appointing Heidi Paluk, on behalf of Abby Kelley, as the Manager of the "Company" to serve as the Condominium Trustee and formally remove Mr. Haas from that role. This was done through the following Motions;

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- i. **Motion:** To remove Brian Haas as Manager of the Company effective as of the date hereof. The Motion was called by Mr. Royce, seconded by Ms. Zagabe-Ndiku; unanimously approved by the Board.
- ii. **Motion:** To appoint Heidi Paluk as Manager of the Company effective as of the date hereof. The Motion was called by Mr. Royce, seconded by Ms. Yarnie, unanimously approved by the Board.
- iii. **Motion:** That the Company shall file a Certificate of Amendment with the Secretary of Commonwealth of Massachusetts to effectuate the amendments set forth in the preceding votes with respect to the Company. The Motion was called for by Ms. Zagabe-Ndiku, seconded by Mr. Royce; unanimously approved by the Board.
- iv. **Motion:** That Heidi Paluk, as Interim Executive Director of the School, be and she hereby is authorized and directed to execute and deliver a Consent of Sole Member with respect to the preceding votes with respect to the Company. The Motion was called for by Ms. Zagabe-Ndiku, seconded by Mr. Royce; unanimously approved by the Board.
- v. **Motion:** That Heidi Paluk, as Manager of the Company, be and she hereby is authorized and directed to file the Certificate of Amendment with the Secretary of the Commonwealth of Massachusetts to effect the amendment described in the preceding votes with respect to the Company. The Motion was called for by Ms. Zagabe-Ndiku, seconded by Mr. Royce; unanimously approved by the Board.

XI. Ms. Blue highlighted the upcoming Board and Committee Meetings as follows:

Education Committee: Wednesday, August 5th 7:45 a.m.

Board of Trustees: Thursday, August 6th 7:00 p.m.

Board of Trustees: Wednesday, August 26th 6:30 p.m.

XII. Ms. Blue asked for a Motion to adjourn the Meeting. Ms. Zagabe-Ndiku called for the Motion. Ms. Yarnie seconded the Motion. The Board approved the Motion to adjourn unanimously at 9:08 p.m.

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