



Abby Kelley Foster Charter Public School

10 New Bond Street Worcester, MA 01606

Phone: (508) 854-8400 Fax: (508) 854-8484

www.akfcs.org

Facilities and Finance Committee Digital Meeting

TABLE OF CONTENTS

Friday, April 16, 2021 / 8:00 a.m.

<https://akfcs-org.zoom.us/j/97054670859?pwd=V01BRVA1d1VHUEVGZS93cnljNnNWZz09>

Meeting ID: 970 5467 0859

Password: 326750

By Phone: 1-929-205-6099

Meeting ID: 970 5467 0859

Facilities and Finance Meeting Agenda 4.16	Page 1
BoT Meeting Agenda and Minutes from 3.19	Pages 2-4
Facilities Overview	Page 5



Abby Kelley Foster Charter Public School
10 New Bond Street Worcester, MA 01606
Phone: (508) 854-8400 Fax: (508) 854-8484
www.akfcs.org

Facilities and Finance Committee Meeting Agenda

Friday, April 16, 2021 / 8:00 a.m.

<https://akfcs-org.zoom.us/j/97054670859?pwd=V01BRVA1d1VHUEVGZS93cnljNnNWZz09>

Meeting ID: 970 5467 0859

Passcode: 326750

By Phone: 1-929-205-6099

Meeting ID: 970 5467 0859

- I. Call to Order- Patrick Royce, Treasurer
- II. Attendance Recorded
- III. Review of Meeting Minutes
 - a. **Motion:** To approve the minutes from the March 19, 2021 Facilities and Finance Meeting Minutes
- IV. Financial Overview- Ms. Carpino
 - a. FY'22 Budget Presentation
 - b. Third-quarter financials with forecasted numbers review
- V. Facilities Update- Mike Grennon
- VI. Next Meetings
 - a. April 22, 2021 Board Meeting-Budget Presentation
 - b. April 28, 2021 Board Meeting--Budget Vote
 - c. May 21, 2021- Facilities and Finance Committee
- VII. Adjournment



Abby Kelley Foster Charter Public School

10 New Bond Street Worcester, MA 01606

Phone: (508) 854-8400 Fax: (508) 854-8484

www.akfcs.org

Facilities and Finance Committee Meeting Agenda

Friday, March 19, 2021 / 8:00 a.m.

<https://akfcs-org.zoom.us/j/94264692025?pwd=ckJiUUwwSE5KQmxLTWtXc2VpNnVvQT09>

Meeting ID: 942 6469 2025

Passcode: 880198

By Phone: 1-929-205-6099

Meeting ID: 942 6469 2025

- I. Call to Order- Patrick Royce, Treasurer
- II. Attendance Recorded
- III. Review of Meeting Minutes
 - a. Motion: To approve the minutes from February 26, 2021 Facilities and Finance Meeting
- IV. Financial Overview- Ms. Carpino
 - a. FY'22 budget preparation
 - b. Changing State PFML to private PFML
 - c. Budget Presentation (prior to the Board Meeting on 4.28)
- V. Regional Footprint Discussion- Ms. Paluk
- VI. Facilities Update - Mike Grennon
- VII. Next Meeting Friday, April 16, 2021
- VIII. Adjournment



Abby Kelley Foster Charter Public School

10 New Bond Street Worcester, MA 01606

Phone: (508) 854-8400 Fax: (508) 854-8484

www.akfcs.org

Facilities and Finance Committee Meeting Minutes

Friday, March 19, 2021 / 8:00 a.m.

<https://akfcs-org.zoom.us/j/94264692025?pwd=ckJiUUwwSE5KQmxLTWtXc2VpNnVvQT09>

Meeting ID: 942 6469 2025

Passcode: 880198

By Phone: 1-929-205-6099

Meeting ID: 942 6469 2025

The Meeting was Called to Order by Patrick Royce, Treasurer at 8:05 a.m. Meeting attendees: **Committee:** Mr. Patrick Royce, Ms. Bibiche Zagabe-Ndiku, Ms. Blue **Staff:** Alisha Carpino and Heidi Paluk .

Mr. Royce asked for a Motion to approve the minutes from the February 26, 2021 Facilities and Finance Meeting. Ms. Blue made the Motion, which Ms. Zagabe-Ndiku seconded. The minutes were approved.

Mr Royce asked Ms. Carpino to update the Committee with a Financial Overview. Ms. Carpino started off by sharing that the District would receive SR3 money over the next three years, which is money from the stimulus plan recently passed. It is anticipated the District will receive \$1 million dollars each year for the next three years. The money will need to be tracked and spent carefully to fall within the plans guidelines. Some of the possible uses; operating costs, HVAC has been added as an option. Using this money for salaries is not a wise option as when the money runs out, what becomes of this position. This led Ms. Carpino to discuss a review of the annual teachers' salaries. Teachers receive a 1% raise annually, while administrators receive 3%. Ms. Carpino intends to create a schedule to review this increase annually and to see what can be done within these scales. Ms. Carpino is planning to attend an upcoming Faculty Council Meeting to open these conversations with staff.

Ms. Zagabe-Ndiku commented that the presentation Ms. Carpino should be clear, with good detail and explanations for the staff to be able to better understand the finances of the District.

This led to the Committee's discussion of the presentation of the FY '22 budget to the full Board, in April. The date for the presentation was selected for April 22nd at 6:00 p.m. The Board will then vote on the FY '22 budget at the Board Meeting on April 28th.

Ms. Carpino moved on to ask the Committee for their consideration of moving to a private provider for the PMFL (Paid Medical and Family Leave) program. Presently the State's plan is not meeting the needs of the District. Ms. Carpino noted that in the few instances where employees have tried to utilize the State's plan it has left gaps in time, has not worked with their PTO and requires a back and forth of money for health insurance coverage. By moving to a private plan employees would have an easier time being "made whole" with their

Page 2



Abby Kelley Foster Charter Public School

10 New Bond Street Worcester, MA 01606

Phone: (508) 854-8400 Fax: (508) 854-8484

www.akfcs.org

Facilities and Finance Committee Meeting Minutes

Friday, March 19, 2021 / 8:00 a.m.

<https://akfcs-org.zoom.us/j/94264692025?pwd=ckJiUUwwSE5KQmxLTWtXc2VpNnVvQT09>

Meeting ID: 942 6469 2025

Passcode: 880198

By Phone: 1-929-205-6099

Meeting ID: 942 6469 2025

PTO and the PMFL time. The District's payments would not change, with this switch to a private plan, the District could opt to go back to the State's plan at any time, there is a savings with the choice to go private and

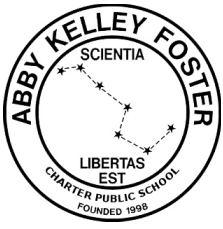
Ms. Carpino is recommending the Committee vote to approve this switch. Mr. Royce agreed with Ms. Carpino and recommended the District move forward. Mr. Royce asked for a Motion to authorize Ms. Carpino to move forward and start the District on a private PMFL plan. Ms. Blue made the motion, it was seconded by Mr. Royce and unanimously approved.*

Ms. Paluk briefly mentioned the need for a decision on the Regional Footprint for the District, but it was agreed that would be discussed at the Board Meeting later this month. The District needs to make a decision by May 1st.

The Committee asked that Mr. Grennon be present at future Committee Meetings, noting he did not need to attend the meeting in its entirety, but he could come for 8:30 a.m. update/answer questions and leave.

Mr. Royce noted the next Committee meeting would be April 16th where the Committee would take a closer and deeper look at the budget for the upcoming fiscal year. He asked for a Motion to adjourn which Ms. Blue made. Ms. Zagabe-Ndiku seconded the motion and the meeting was adjourned at 9:09 a.m.

*Following the meeting Ms. Carpino sent the Committee a follow up email further breaking down the cost difference from the State's PMFL to a private provider plan. That email is included with these minutes.



ABBY KELLEY FOSTER CHARTER PUBLIC SCHOOL
10 New Bond Street Worcester, MA 01606
Phone: (508) 854-8400 Fax: (508) 854-8484
www.akfcs.org

Facilities and Finance

4-16-2021

Inspections-

Next week, during break, we will have 4 inspections for Building (City of Worcester), Insurance, Elevator, and Boiler.

Cleaning-

All the buildings continue to be cleaned daily and nightly. The property is being sprayed at night/day as well. If there is a concern about a student becoming ill within 10 minutes of being notified, their room/s are cleaned and sprayed. All PPE is passed out when staff request them. We have enough product in stock for the remainder of the year. Product is still accessible from our supplier when needed.

Summer-

I am currently working on the summer plans for the buildings for inhouse staff and contracted work. Some of the work will include stripping and waxing, painting, general repairs, furniture and classroom moves. There is some miscellaneous work that will need to take place outside as well and I will have a more detailed plan soon.

Maintenance-

We have a new staff member that has replaced **John Corrazini** who has left due to medical reasons. The new staff member's name is Jay and he comes here with 15 years in a school setting so he will be a great asset to the District. Jay is able to do miscellaneous repairs and work that we would normally have to contract out.