



# Abby Kelley Foster Charter Public School

10 New Bond Street Worcester, MA 01606

Phone: (508) 854-8400 Fax: (508) 854-8484

[www.akfcs.org](http://www.akfcs.org)

## Facilities and Finance Committee Meeting Agenda

**Friday, March 19, 2021 / 8:00 a.m.**

<https://akfcs-org.zoom.us/j/94264692025?pwd=ckJiUUwwSE5KQmxLTWtXc2VpNnVvQT09>

**Meeting ID:** 942 6469 2025

**Passcode:** 880198

**By Phone:** 1-929-205-6099

**Meeting ID:** 942 6469 2025

- I. Call to Order- Patrick Royce, Treasurer
- II. Attendance Recorded
- III. Review of Meeting Minutes
  - a. Motion: To approve the minutes from February 26, 2021 Facilities and Finance Meeting
- IV. Financial Overview- Ms. Carpino
  - a. FY'22 budget preparation
  - b. Changing State PFML to private PFML
  - c. Budget Presentation (prior to the Board Meeting on 4.28)
- V. Regional Footprint Discussion- Ms. Paluk
- VI. Facilities Update - Mike Grennon
- VII. Next Meeting Friday, April 16, 2021
- VIII. Adjournment



# Abby Kelley Foster Charter Public School

10 New Bond Street Worcester, MA 01606

Phone: (508) 854-8400 Fax: (508) 854-8484

[www.akfcs.org](http://www.akfcs.org)

## Facilities and Finance Committee Meeting Minutes- DRAFT

Friday, February 26, 2021 / 8:00 a.m.

<https://akfcs-org.zoom.us/j/92085114884?pwd=bHY1WWFGOVIVYUFLMGZOOmxDRjFSdz09>

**Meeting ID:** 920 8511 4884      **Passcode:** 514008

**By Phone:** 1-929-205-6099

**Meeting ID:** 920 8511 4884

The meeting was Called to Order by Patrick Royce, Treasurer at 8:03 a.m. Attendance recorded: Patrick Royce, Bibiche Zagabe-Ndiku , Celia Blue, Alisha Carpino, Heidi Paluk

Mr. Royces asked for a review of the Meeting Minutes and a Motion to approve them. Ms. Blue made the Motion, Ms. Zagabe-Ndiku seconded the Motion. The minutes from January 22, 2021 Facilities and Finance Meeting were approved.

Ms. Carpino shared with the Committee a TYD Financial Overview. She noted spending had been consistent and on target with the budget. Abby Kelley was sent notice of an additional \$86,000 being sent to the school in two payments. This is unexpected funding for the District.

Ms. Carpino noted in the budget update that there were legal costs associated with the Board, which were not budgeted for, or which she was aware of. Ms. Carpino asked that the invoices be signed off on by the someone from the Board (Mr. Royce volunteered to be that signature), Ms. Blue said she would contact the attorney to be copied on all invoices as well and noted that the Board would work better to communicate future costs with Ms. Carpino.

Transportation continues to be a fluid topic. The determination to pay for services, not being used, is being discussed. The District will put a contract out to bid in the coming months, which will feature clear language on how to manage payment and adjustments in the future. There is not a clear answer from the State about Transportation reimbursement for next year.

Ms. Carpino noted that the FY'22 budget progress is starting with meetings with department heads, principals and there will be more to come.

Ms. Carpino brought to the Committee's attention the need for the Committee to go on record with a Motion to give her Administrative Access to the District's QuickBooks accounting program. Mr. Royce agreed this was necessary for the Committee to approve. He has asked for a Motion to grant Alisha Carpino , Director of



# Abby Kelley Foster Charter Public School

10 New Bond Street Worcester, MA 01606

Phone: (508) 854-8400 Fax: (508) 854-8484

[www.akfcs.org](http://www.akfcs.org)

## Facilities and Finance Committee Meeting Minutes- DRAFT

Friday, February 26, 2021 / 8:00 a.m.

<https://akfcs-org.zoom.us/j/92085114884?pwd=bHY1WWFGOVIVYUFLMGZOQmxDRjFSdz09>

**Meeting ID:** 920 8511 4884      **Passcode:** 514008

**By Phone:** 1-929-205-6099

**Meeting ID:** 920 8511 4884

Finance and Operations for Abby Kelley Foster Charter School to allow her to become the administrator for the District's

Page 2

QuickBooks accounting. Ms. Blue made the Motion, it was seconded by Ms. Zagabe-Ndiku and the Committee approved the Motion.

Ms. Paluk led the committees through a discussion of the District's Regional Footprint. The District needs to decide to expand their enrollment to the entire Wachusett District, or stop accepting students from Holden as they are part of that District. The Committee discussed options, pros and cons, transportation options, and how this would affect other towns. The final decision will be made by the full Board on March 30th.

Ms. Carpino noted that the Facilities Department had outsourced cleaning services, and will review the pros and cons of maintaining these services in the next school year.

The next Facilities and Finance Committee meeting is Friday, April 16, 2021. Mr. Royce then asked for a Motion to adjourn the meeting. Ms. Blue made the Motion, Ms. Zagabe-Ndiku seconded the Motion. The Meeting adjourned at 9:23 a.m.